



**LONGFIELD**  
Community Hospice

## **Thank you so much for choosing to support your local hospice.**

Whether you choose to host a coffee morning, afternoon tea or any other excuse for cake and a cuppa this pack should contain everything you need.

If you need more copies, you can photocopy them or contact us at [fundraising@longfield.org.uk](mailto:fundraising@longfield.org.uk) or call 01453 886868

Caring  
for life



.....  
**are raising some dough for local hospice care**

**At:** .....

**On:** .....

**Time:** .....



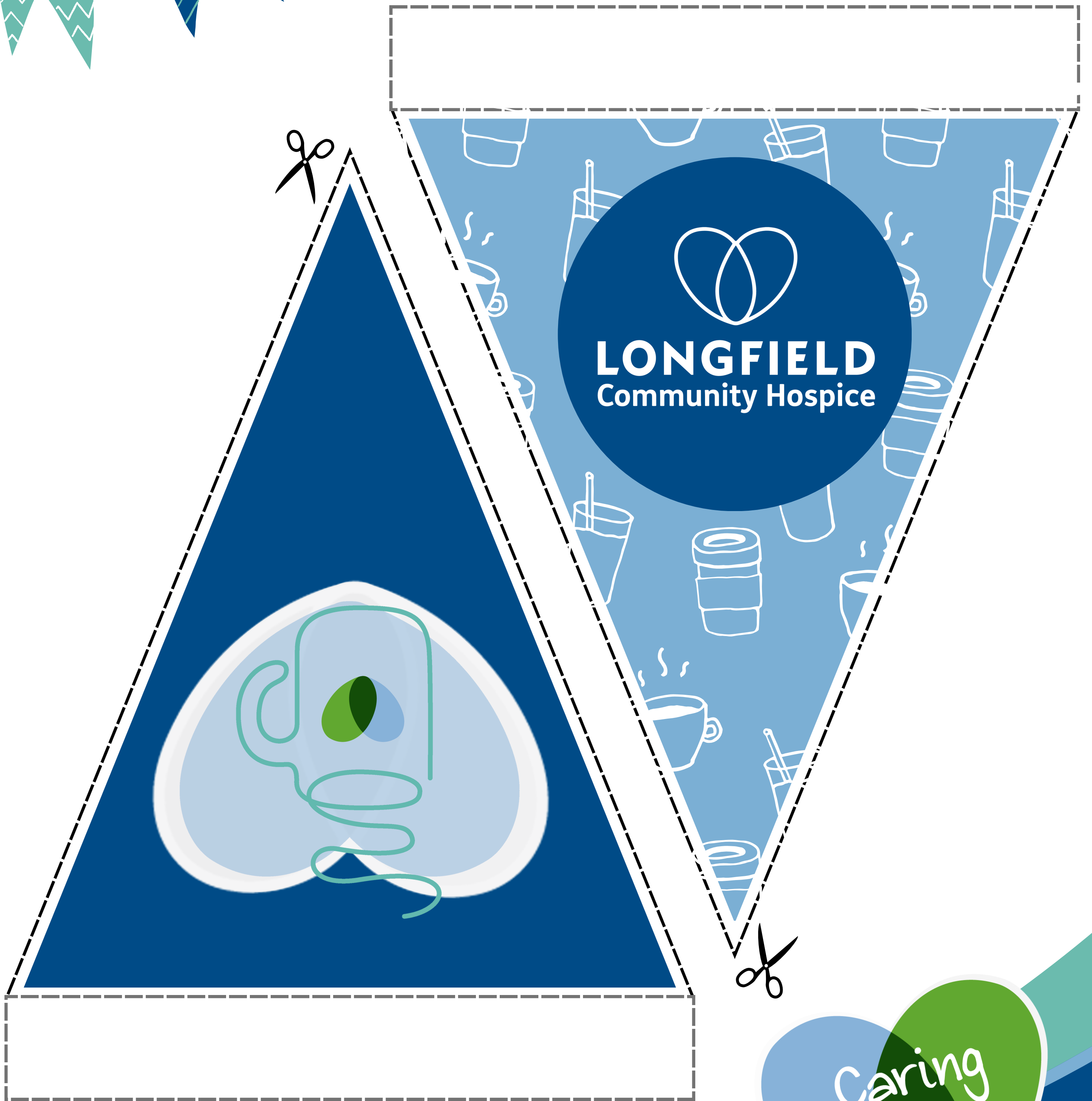
**Contact:** .....

.....

**For your own coffee morning pack  
email [fundraising@longfield.org.uk](mailto:fundraising@longfield.org.uk)  
or call 01453 886868**

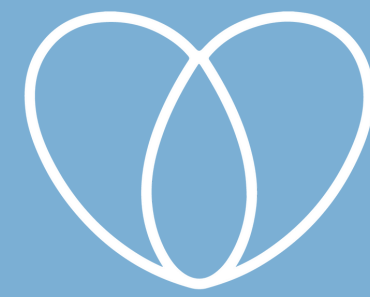


# DIY BUNTING



Caring  
for life





**LONGFIELD**  
Community Hospice

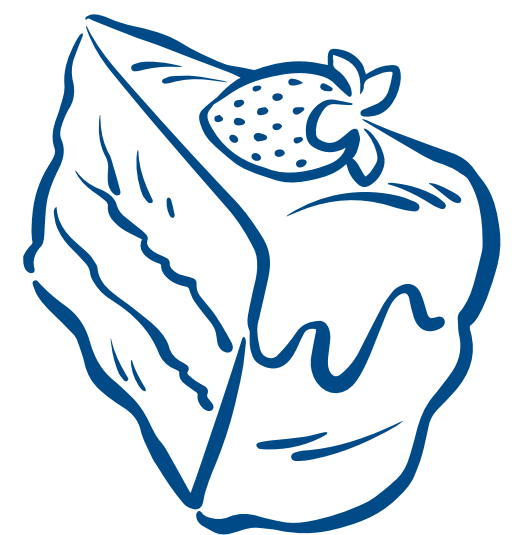
# CLASSIC VICTORIA SPONGE RECIPE

## **Ingredients**

- 200g caster sugar
- 200g softened butter
- 4 eggs, beaten
- 200g self-raising flour
- 1 tsp baking powder
- 2 tbsp milk

## For the filling

- 100g butter, softened
- 140g icing sugar, sifted
- drop vanilla extract (optional)
- half a 340g jar of strawberry jam
- icing sugar, to decorate



## **Method**

Heat oven to 190C/fan 170C/gas 5. Butter two 20cm sandwich tins and line with non-stick baking paper.

In a large bowl, beat 200g caster sugar, 200g softened butter, 4 beaten eggs, 200g self-raising flour, 1 tsp baking powder and 2 tbsp milk together until you have a smooth, soft batter.

Divide the mixture between the tins, smooth the surface with a spatula or the back of a spoon.

Bake for about 20 mins until golden and the cake springs back when pressed.

Turn onto a cooling rack and leave to cool completely.

To make the filling, beat the 100g softened butter until smooth and creamy, then gradually beat in 140g sifted icing sugar and a drop of vanilla extract (if you're using it).

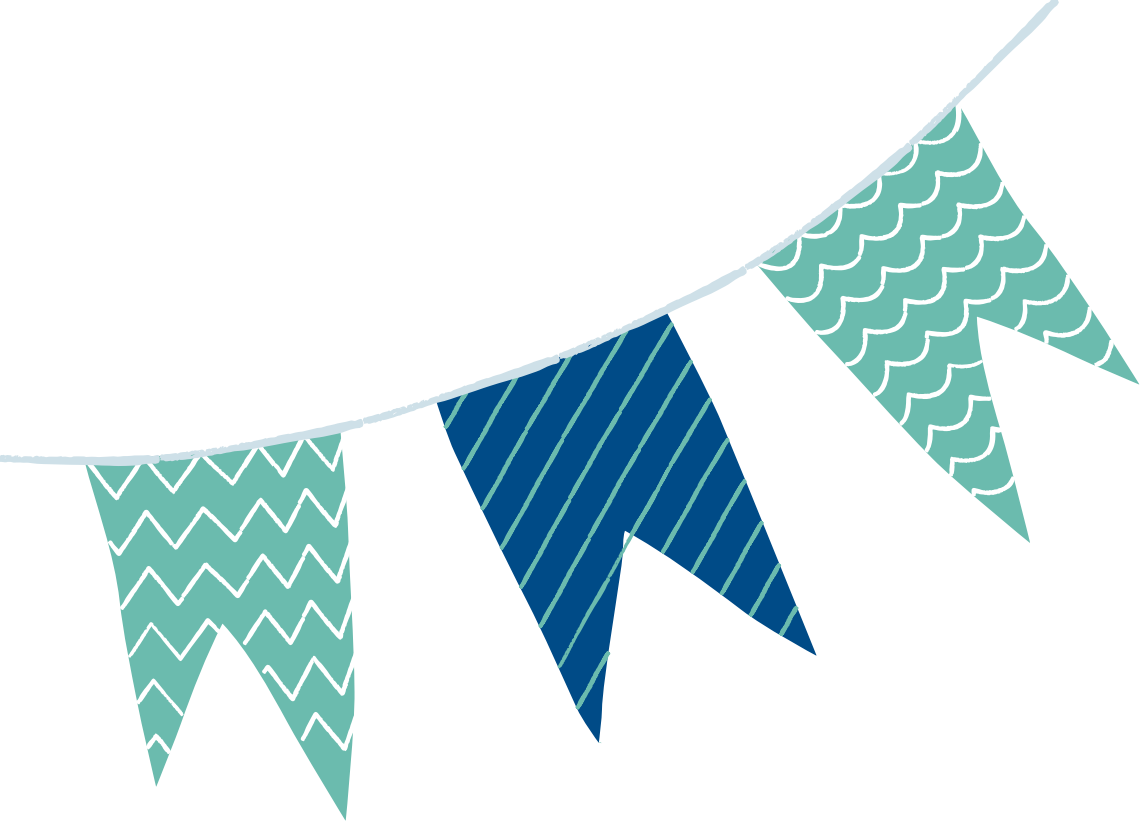
Spread the buttercream over the bottom of one of the sponges. Top it with 170g strawberry jam and sandwich the second sponge on top.

Dust with a little icing sugar before serving.

Thanks to BBC Good Food for the recipe

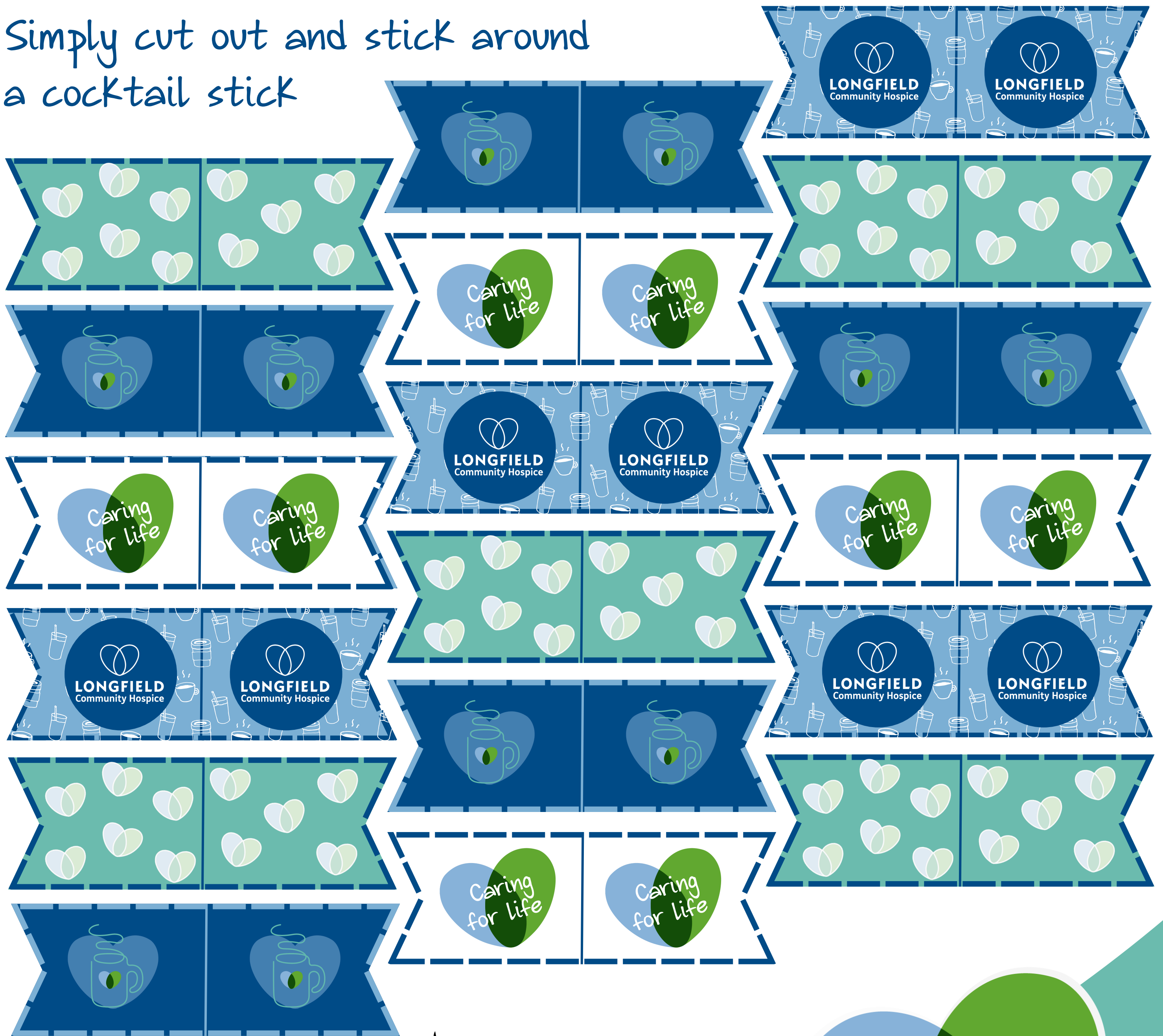
Caring  
for life

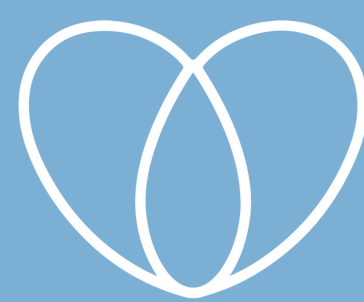




# CAKE FLAGS

Simply cut out and stick around  
a cocktail stick





**LONGFIELD**  
Community Hospice

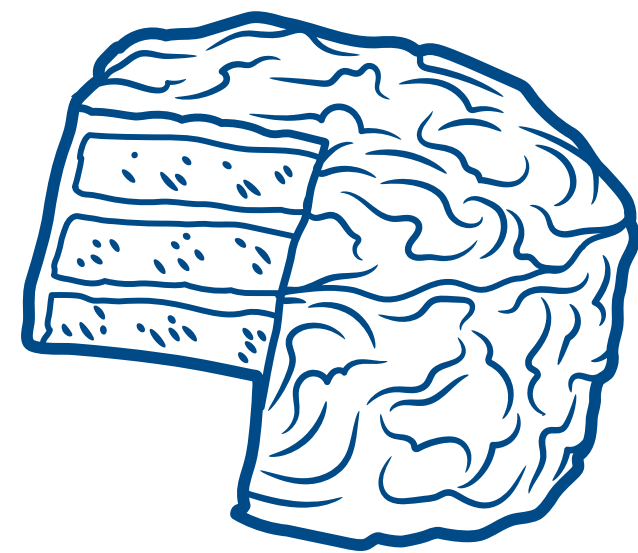
# CHOCOLATE FUDGE CAKE RECIPE

## **Ingredients**

- 150ml sunflower oil, plus extra for the tin
- 175g self-raising flour
- 2 tbsp cocoa powder
- 1 tsp bicarbonate of soda
- 150g caster sugar
- 2 tbsp golden syrup
- 2 large eggs, lightly beaten
- 150ml semi-skimmed milk

## **For the Icing**

- 100g unsalted butter
- 225g icing sugar
- 40g cocoa powder
- 2½ tbsp milk (a little more if needed)



## **Method**

Heat the oven to 180C/160C fan/gas 4. Oil and line the base of two 18cm sandwich tins. Sieve the flour, cocoa powder and bicarbonate of soda into a bowl. Add the caster sugar and mix well.

Make a well in the centre and add the golden syrup, eggs, sunflower oil and milk. Beat well with an electric whisk until smooth.

Pour the mixture into the two tins and bake for 25-30 mins until risen and firm to the touch. Remove from oven, leave to cool for 10 mins before turning out onto a cooling rack.

To make the icing, beat the unsalted butter in a bowl until soft. Gradually sieve and beat in the icing sugar and cocoa powder, then add enough of the milk to make the icing fluffy and spreadable.

Sandwich the two cakes together with the butter icing and cover the sides and the top of the cake with more icing.

Thanks to BBC Good Food for the recipe

Caring  
for life



# CAKE LABELS



Let them eat cake!

Caring  
for life





# GUESS HOW MANY SWEETIES IN THE JAR

## How to play:

For a suggested £1 donation, take part in guessing how many sweeties by simply writing down your name and guess. The person closest to our estimated amount in the winner. They win half the sweepstake money and the rest goes to Longfield Community Hospice

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_

Name \_\_\_\_\_  
Guess \_\_\_\_\_



## PERSON WITH THE CLOSEST GUESS WINS!

Caring for life





# GUESS HOW MANY SWEETIES IN THE JAR?

## Answer: 214 sweets

Caring  
for life



# TOP TIPS TO MAKING YOUR EVENT A SUCCESS!

**We want to help make your event a huge success so we have put together our top tips to consider when planning your event**

- When thinking about when to hold your event think about if there are any other Events happening that you could join on to - such as a school open day or a work dress down day.
- With food and drinks involved please remember to ensure basic hygiene is followed.
- Let people know about your event - local Facebook groups are a fantastic way to advertise an event.
- Be mindful of allergies of those attending - we would recommend a poster saying that you cannot guarantee that items have not come into contact with allergens.
- Why not consider other way of boosting your funds - you could hold an on the day raffle without the need for a licence.
- We are always here to help - for more help and ideas simply email us on [fundraising@longfield.org.uk](mailto:fundraising@longfield.org.uk) or call us on 01453 886868

Caring  
for life



# PAYING IN YOUR COFFEE MORNING PROCEEDS

To pay by cheque, please complete this form and send it to Longfield, Burleigh Lane, Minchinhampton, GL5 2PQ. Cheques should be made payable to Longfield.

To pay by cash, please complete this form and take it with your cash to Longfield, Burleigh Lane, Minchinhampton, GL5 2PQ, or contact us.

To pay by BACS or debit/credit card please call 01453 886868.

Or donate online at [www.longfield.org.uk/donate](http://www.longfield.org.uk/donate) If you are donating online, please specify your reason for your donation.

**Organisation name** \_\_\_\_\_

**First name** \_\_\_\_\_ **Surname** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Cash Total** \_\_\_\_\_ **Cheque Total** \_\_\_\_\_

**Total Amount** \_\_\_\_\_ **Date Paid** \_\_\_\_\_

Thank you so much for your support, Longfield relies on the generosity of the local community for 85% of its income so your support really is invaluable to us and those we provide care and support to.

We'd love to tell you more about how we care for families across Gloucestershire - and how you can help. How would you prefer to hear from us?

**Post**     **Email**     **Phone**     **No further contact**

Please tick the appropriate box(es)

Your details are held securely and not shared with third parties, except for essential payment processing. To change the way we contact you, call 01453 886868 or email [supporteradmin@longfield.org.uk](mailto:supporteradmin@longfield.org.uk)

Our privacy policy is available at [longfield.org.uk/about-us/privacy-policy](http://longfield.org.uk/about-us/privacy-policy)

Please return this form to Longfield Community Hospice, Burleigh Lane, Minchinhampton, Gloucestershire, GL5 2PQ

Caring  
for life