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**September Write a Will Month**

Thank you for choosing to support Longfield Community Hospice and write your Will through our September Write a Will initiative. All money raised will support our patients with life-limiting conditions, their carers and family members. All support and services at Longfield are provided free of charge, so please do give generously.

A group of solicitors are generously giving you their time, free of charge to draft a \***basic** Will. In return, all we ask is that you make a donation to Longfield. We are suggesting:

**£90 donation for a single basic Will**

**£160 donation for a pair of basic ‘mirror’ Wills**

*\* Please note- if you require non-standard advice, for example around inheritance tax or trusts. The solicitor will quote separately for any such work, if you wish to proceed with this, payment for the extra advice will be payable to the solicitors direct.*

Particpating solicitors will allocate appointments on a first come first served basis, so please book early to avoid disappointment.

Within this pack you will find:

* a list of particpating firms and solicitors.
* a Will planner to complete and take with you to your appointment with your chosen solicitor.
* a donation form to complete and take with you to the solicitor or you may like to go online and make a donation, for which you will be sent a receipt. It is very easy to take part. You simply:
* Select a solicitor from the list in this pack
* Phone and make a convenient appointment with your solicitor of choice – **please make sure you mention Longfield Community Hospice September Write a Will month, when making the appointment.** (Longfield cannot make appointments)
* Complete the Will Planner sheet prior to your appointment and take this with you.
* Take your donation with you to the appointment- cheques made payable to ‘Longfield’ or go online to pay by card or PayPal [www.longfield.org.uk/write-a-will](http://www.longfield.org.uk/write-a-will). You will be issued with an email receipt if you donate online, to take with you to your appointment.

Details of Participating Solicitors

|  |  |  |  |
| --- | --- | --- | --- |
| Solicitors | Contact | Address | Telephone No. & website |
| DF Legal LLP Solicitors | David Ferraby LLB | Holloway House Station Road Stroud Gloucestershire GL5 3AP | 01453 757435  [www.dflegal.com](http://www.dflegal.com) |
| Loxley Solicitors | Sarah McIntyre | Langford Mill  Kingswood  Wotton-under-edge  Gloucestershire  GL12 8RL | 01453 700628  [www.loxleylegal.com](http://www.loxleylegal.com/) |
| SML Law | Elizabeth Stilwell | 7 Dollar Street Cirencester Gloucestershire GL7 2AS | 01285 650000  [www.sml-law.co.uk](http://www.sml-law.co.uk) |
| LeeperProsser Solicitors | Tamsin Leeper | 40 High Street  Stonehouse  Gloucestershire  GL10 2NA | 01453 791461  www.leeperprosser.co.uk |



|  |  |  |  |
| --- | --- | --- | --- |
| Title: | Forename(s): | | Surname: |
| Address: | | | |
| Tel: | | Mobile: | |
| Email: | | | |
| Date of Birth: | | | |
| Occupation: | | | |

Please fill in this form and take it with you when you go to see your solicitor.

Will Planner

|  |
| --- |
| Name (in full) of your Spouse/partner: |
| Date of Birth: |
| Name(s) (in full) of your children and Date(s) of birth: |
| And their addresses if no longer living with you: |

|  |
| --- |
| Names (in full) of the person(s) you would like to act as your executors (see note 1 overleaf): |
| And their addresses: |

|  |
| --- |
| Names (in full) of the person(s) you would like to act as guardians, if applicable (see note 2 overleaf): |
| And their addresses: |

|  |
| --- |
| Approximate Value of your estate (see note 3 overleaf): |
| House: |
| Contents: |
| Car: |
| Investment/Savings: |
| Other: |

|  |
| --- |
| Details of any specific gifts you would like to make in your Will (e.g. Items of Jewellery): |
| Details of any cash legacies you would like to leave in your Will: |

|  |
| --- |
| Details of any charities you would like to benefit further under your Will (Inc. charity Registration No. & Address if known):  Longfield Community Hospice provides specialist care services for people living with a life-limiting illness, 365 days a year, free of charge. Gifts left in Wills form a major part of our income and make a real difference to our patients and their carers and family members. Thank you for considering Longfield. |

|  |
| --- |
| Directions for distribution of residuary estate (see note 4 overleaf). If more than four people continue on extra sheet). |
| 1. Full Name: |
| Address: |
| Percentage of Estate: |
| 2. Full Name: |
| Address: |
| Percentage of Estate: |
| 3. Full Name: |
| Address: |
| Percentage of Estate: |
| 4. Full Name: |
| Address: |
| Percentage of Estate: |
| If any person(s) named above are under 18 years, at what age would you wish them to inherit other than 18 years: |
| Does any person(s) above have any special needs: |

Notes

Note 1 Your Executors are responsible for distributing your property according to the directions set out in your Will. It is usually sensible to appoint at least two Executors.

Note 2 If you have any children under the age of 18, you should consider appointing at least one guardian. When one parent dies the surviving parent normally becomes the legal guardian, but it is of course possible that parents die together, or you may be a single parent.

Note 3 Your estate means the net value of all your assets as at date of death. We request this information so we may consider your inheritance tax position and because some assets may not be capable of passing in accordance with your Will.

Note 4 Your Residuary Estate is the balance of your property after the payment of expenses and liabilities, distribution of any specific gifts, and payment of any cash legacies.

Further Notes:

Your Details

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_ First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel (Day) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Making your donation

Donation



Are you in? Join us

**We’d love to get in touch from time to time to keep you informed about the work of Longfield and provide you with exciting updates on our care, news and ways you can get involved. Please tick the box(es) below to indicate your preferences on how you want to hear from us:**

Post

Email

Telephone

I do not wish to be contacted in future

Longfield values your support and respects your privacy. The data we gather and hold is managed in accordance with the General Data Protection Regulations 2018. We collect, store and use personal information for fundraising and marketing purposes if we have a legitimate interest, if required to fulfil a contractual or legal obligation or if you have given us opt-in consent to do so. Please see our Privacy Notice on our website for further information. Longfield and its subsidiary companies will not sell your personal information but may need to share your details with third parties authorised to act on our behalf. If you would like to change your preferences or opt out of receiving all future communications from us, please call **01453 886868**, email **supporteradmin@longfield.org.uk** or write to Longfield, Burleigh Lane, Minchinhampton, GL5 2PQ

Registered Charity Number: 298627

Please hand this form to your solicitor in a sealed envelope marked private and confidential

For any further information, or to discuss leaving a gift in your Will to the hospice, please contact the Fundraising Department, Longfield Community Hospice, Burleigh Lane, Minchinhampton, Gloucestershire, GL5 2PQ

Tel. 01453 886868 or email [fundraising@longfield.org.uk](mailto:fundraising@longfield.org.uk)

Thank you for your support

We understand that making a Will is a private and personal matter, but if you have remembered Longfield Community Hospice in you Will and you are happy for the hospice to know, please do so below:

I/We have left a gift to Longfield/Hospice in my/our Will

I /We have left the following gift \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I/We would prefer not to disclose this information

Details of Your Donation

I would like to make a donation to the hospice of:

£90 - suggested donation for a single basic Will

£160 - suggested donation for a basic pair of ‘mirrored’ Wills

Other gift of my choice £\_\_\_\_

Cheques payable to ‘Longfield’ to be taken to your solicitor’s appointment.

To pay by card or PayPal please donate at [www.longfield.org.uk/write-a-will](http://www.longfield.org.uk/write-a-will) and you will be sent a receipt that you can take to your appointment with your chosen solicitor