



Baking Group Volunteer Role Profile

Title:	Baking Group Volunteer
Department:	Wellbeing
Reports to:	Family & Carer Support Co-ordinator
Responsible to:	Head of Wellbeing
Aim of role:	To participate in a shared experience baking group and encourage and support others to do the same
Time commitment:	Approximately 3-4 hours per week (initially a 6 week commitment)

Tasks and activities

- Participate in baking sessions in collaboration with the group
- Encourage and support members of the group with their baking
- Assist with setting up the sessions each week
- Assist with the tidying away and clean down each week
- Chat with the attendees and report any concerns to the staff team

The above list is not exhaustive and volunteers may be asked to take on other tasks to support and assist the hospice.

Skills & personal qualities

- A passion for baking and/or cooking
- Ability to engage, encourage and support others
- Ability to provide a supportive and inclusive atmosphere
- Strong listening and communication skills
- Food Hygiene Certificate

Selection process

- Volunteers interested in the role will be invited in for an informal meeting to discuss the role and meet the team. A DBS check will need to be carried out for those joining our volunteering family

Dress code

- Appropriate dress for the role to reflect the professional image of the hospice
- A volunteer badge (provided) must be worn

Training & support

- Role Specific induction
- Introduction to Longfield
- Working safely
- Information Governance
- Equality and Diversity
- Safeguarding