



Garden Volunteer Role Profile

Title:	Garden Volunteer
Department:	Facilities
Reports to:	Estates Maintenance Assistants
Responsible to:	Hospitality & Facilities Manager
Aim of role:	To provide gardening help in Longfield grounds The gardens are an important element in the provision of an attractive, relaxing and welcoming atmosphere at Longfield, as well as providing the opportunity for diversional therapy to patients.
Time commitment:	To suit each individual

Tasks and activities

- Help with general maintenance of charity grounds and gardens
- Weeding, sweeping, strimming, watering, planting, greenhouse tasks
- Develop various areas within the grounds in agreement with the Caretaker/Handyman
- Help with the vegetable garden
- Help maintain the flower borders
- Help with mowing, strimming and edging lawns and grassed areas
- Assist other volunteers or groups with gardening projects

The above list is not exhaustive and volunteers may be asked to take on other tasks to support and assist the smooth running of the hospice.

Skills & personal qualities

Essential Qualities:

- An interest in gardening
- Respect for the confidential nature of the work of Longfield and the patients who visit
- Like being outdoors
- Fit and active

Desirable Qualities:

- Know a weed from a garden plant!
- Good at cultivating plants

Selection process

- Volunteers interested in the role will be invited in for an informal meeting to discuss the role and meet the team.

Dress code

- Appropriate dress for the role to reflect the professional image of the hospice.

- A volunteer badge (provided) must be worn.
- Tools are provided to a minimum, but we ask that you provide your own gloves.

Training & support

- Role Specific induction
- As a volunteer you will have access to a range of education facilities and training opportunities to help and support your ongoing professional development.

Mandatory training, which includes:

- Introduction to Longfield
- Working safely
- Information Governance
- Equality and Diversity
- Safeguarding

Due to the nature of the Hospice and the patients visiting Longfield it is not a suitable environment for children or dogs.